

Minutes

Roseville Public Cemetery District
Board of Trustees
Regular Meeting
Thursday, June 13, 2024
5:00 p.m.
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Fratis, Howe, and Martinez.

Absent: Alameida and Parola

Also present: District Manager Forrey, Assistant District Manager Riley and Maintenance Supervisor Conrad

C. **PUBLIC COMMENTS**

D. **APPROVAL OF MINUTES:**

Approved minutes of May 09, 2024

E. **CONSENT AGENDA:**

A motion was made by Martinez and seconded by Fratis to approve the May Consent Agenda. The motion passed 3-0.

F. **CORRESPONDENCE:**

District Manager Forrey to approve filming in the cemetery.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

NEW BUSINESS:

1. 2024/2025 Budget:

Draft budget was reviewed. Final budget to be placed on future agenda.

2. Conflict of Interest:

A motion was made by Martinez and seconded by Fratis to approve no amendment to the conflict of interest policy. The motion passed 3-0.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

NEW BUSINESS CONTINUED:

3. Employee Benefits:
To be placed on next month's agenda.
4. Equipment Purchase:
A motion was made by Martinez and seconded by Fratis to the purchase of a 3-point Tandem Disk Harrow from Pape, Woodland for \$3,045.28. The motion passed 3-0.
5. Lease Review:
A motion was made by Martinez and seconded by Fratis to approve the renewal of the lease with Security Public Storage. The motion passed 3-0.
6. Resolution 24-01:
A motion was made by Martinez and seconded by Fratis to approve the transfer of funds. The motion passed 3-0.

H. **INFORMATION ITEMS:**

7. District Manager's Report:
 - a. Safety Meeting: Mays Safety meeting was on Slings
 - b. Downtown Tuesday Nights: Our booth is going well
 - c. Homeless: A homeless man was found deceased in the cemetery by our security company
 - d. Memorial Day: The ceremony and BBQ went very well
 - e. RMAP: We will be getting \$7,451.70 back from GSRMA

I. **RECESS TO CLOSED SESSION**

J. **CLOSED SESSION:**

8. PERSONNEL: Pursuant to Gov. Code §54957:
The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

K. **RECONVENE TO OPEN SESSION:**

L. **REPORT ANY ACTION TAKEN IN CLOSED SESSION**

M. **BOARD MEMBER'S COMMENTS**

N. **CHAIRPERSON'S COMMENTS:**

A moment of silence was observed for the passing of Norman Fratis.

O. **ADJOURNMENT:**

The meeting was adjourned at 5:48 p.m. The next regular meeting will be held on July 11, 2024.

Secretary, Board of Trustees
Roseville Public Cemetery District