

Minutes

Roseville Public Cemetery District
Board of Trustees
Regular Meeting
Thursday, May 09, 2024
5:00 p.m.
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Fratis, Howe, Alameida, Martinez and Parola.

Also present: District Manager Forrey and Assistant District Manager Riley

C. **PUBLIC COMMENTS**

D. **APPROVAL OF MINUTES:**

Approved minutes of April 11, 2024

E. **CONSENT AGENDA:**

A motion was made by Alameida and seconded by Martinez to approve the April Consent Agenda. The motion passed 5-0.

F. **CORRESPONDENCE**

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

NEW BUSINESS:

1. Awning for Dirt Processing Area:

A motion was made by Alameida and seconded by Parola to approve the bid from Foothill Country Sheds for \$23,330.74. The motion passed 5-0.

2. Fence for the Family Estates:

A motion was made by Alameida and seconded by Fratis to approve the bid from Fence Connection for \$30,190.33. The motion passed 5-0.

3. Lease Renewal:

The lease renewal was discussed. We will discuss with tenants and place on next month's agenda.

H. **INFORMATION ITEMS:**

5. District Manager's Report:

- a. Safety Meeting: April's Safety meeting was on Heat Illness
- b. Budget: Will meet with Chairman to discuss budget and will place on next month's agenda for approval.
- c. Equipment Show: The turnout was good and we had very positive feedback from other districts and vendors
- d. Family Surveys: The return rate is not as good since we started emailing surveys but the responses are still positive.
- e. Health and Wellness Showcase Sun City Roseville: Very good turn out
- f. Memorial Day: American Legion planning this year. The ceremony will be at 11:11 am with BBQ to follow.
- g. Tuesday Night Downtown Roseville: Our first booth will be June 4th

I. **RECESS TO CLOSED SESSION**

J. **CLOSED SESSION:**

6. PERSONNEL: Pursuant to Gov. Code §54957:

The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

K. **RECONVENE TO OPEN SESSION:**

L. **REPORT ANY ACTION TAKEN IN CLOSED SESSION**

M. **BOARD MEMBER'S COMMENTS**

N. **CHAIRPERSON'S COMMENTS:**

Good Day Sacramento is interested in doing a piece about Wreaths Across America.

O. **ADJOURNMENT:**

The meeting was adjourned at 5:37 p.m. The next regular meeting will be held on June 13, 2024.

Secretary, Board of Trustees
Roseville Public Cemetery District