

# **Minutes**

Roseville Public Cemetery District  
Board of Trustees  
Regular Meeting  
**Thursday, April 11, 2024**  
5:00 p.m.  
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Fratis, Howe, Alameida, Martinez and Parola.

Also present: District Manager Forrey and Assistant District Manager Riley

C. **PUBLIC COMMENTS**

D. **APPROVAL OF MINUTES:**

Approved minutes of March 14, 2024

E. **CONSENT AGENDA:**

A motion was made by Alameida and seconded by Parola to approve the March Consent Agenda. The motion passed 5-0.

F. **CORRESPONDENCE:**

Trustee Fratis was reappointed for another 4 year term.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**NEW BUSINESS:**

1. Downtown Tuesday Night:

A motion was made by Alameida and seconded by Fratis to approve signing up for a Downtown Tuesday Night booth.

The motion passed 5-0.

2. CAPC Annual Conference:

Assistant District Manager Riley reported on the CAPC Annual Conference in San Diego.

3. Employee Manual:

A motion was made by Alameida and seconded by Parola to approve the changes to the Employee Manual. The motion passed 5-0.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**NEW BUSINESS CONTINUED:**

4. Lease Renewal:

Discussed terms of a new lease with Security Public Storage. Will send the new terms to the attorney and then bring back next month for approval.

H. **INFORMATION ITEMS:**

5. District Manager's Report:

a. Safety Meeting: March's Safety meeting was on pesticides

b. Budget: Had 1<sup>st</sup> meeting to discuss next year's budget

c. Equipment Show: The District is hosting an equipment show April 19th

d. Gold Star Families Day: Cancelled

e. Memorial Day: Have not heard anything from American Legion about this year's Memorial Day ceremony

f. Roseville Chamber Breakfast: Spoke about Wreaths Across America at the Chamber breakfast

g. Sun City Home & Health Showcase: District Manager Forrey and Assistant District Manager Riley will attend the Showcase May 1st

I. **RECESS TO CLOSED SESSION**

J. **CLOSED SESSION:**

9. PERSONNEL: Pursuant to Gov. Code §54957:

The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

K. **RECONVENE TO OPEN SESSION:**

L. **REPORT ANY ACTION TAKEN IN CLOSED SESSION**

M. **BOARD MEMBER'S COMMENTS**

N. **CHAIRPERSON'S COMMENTS:**

Good Day Sacramento is interested in doing a piece about Wreaths Across America.

O. **ADJOURNMENT:**

The meeting was adjourned at 5:29 p.m. The next regular meeting will be held on May 9, 2024.